

# COURTSIDE

Chateau Royale Apartments: CZS Development, LLC

Phone: (304) 599-7474 Fax: (304) 599-0770

Email: [www.chateauroyaleapartments.com](http://www.chateauroyaleapartments.com)

Office Hours: M-T 8:00am-7:00pm, Friday 8:00am-5:00pm,  
Saturday 10:00am-4:00pm & Sunday 12:00pm-4:00pm.

## FEBRUARY 2013

### August Renewals

Renew your lease by February 15th and receive \$75.00 back! Renew your lease by March 15th and receive \$50.00 back. Renew your lease by April 15th and receive \$25.00 back. April 15th is the deadline to renew your lease.

### ALL RENEWALS REQUIRE A NEW LEASE SIGNING:

In 15 quick minutes Jess, Cindy, or Anita can have your lease renewal completed! Call or stop by today!

The staff of  
Chateau Royale  
would like to  
wish everyone  
a lovely  
Valentine's  
Day

It's *Winter* Time!

Winter is upon us once again, which means bad driving conditions. Our staff plow & salt as much as they can, so please bare with us. Remember to take extra caution while driving & walking in the lots for they may be icy. Please take it slow for you're safety and the safety of others.

### EMERGENCIES

Any sort of emergency that occurs after office hours needs to be

directed to **Secure US**

**291-2994.**

Please only call if it is an emergency.

Emergencies are considered to be the following: No hot water/heat, leaks of any kind, etc. Non-emergency service requests such as clogged toilets or malfunction of air conditioners must be reported to the office.

### Be Courteous

Please remember it is your duty to clean up after your pet. We have doggie stations available to use throughout the property. The grass in front of the office is not a pet area! Look for the green pet stations for areas your dog can do business.

### Be Courteous

Cigarette smoke travels so please smoke on your deck, open a window or purchase an air purification system.

### Be Courteous

### Never Have a Late Fee Again!

With our automatic payment program you authorize your financial institution to pay your bill! This process is secure and we don't have access to your bank account. The amount due on your rent is simply transferred electronically from your bank to ours between the 1st and the 5th day of each month during your lease terms. There is an application that will need to be filled out along with a voided check from your checking or savings account. Forward this information on to your parents in the event they are responsible for the finances of your unit. We hope you will take full advantage of this great program!!

KISS  
ME

### PARKING

If you get a new car or have a different car during the winter months, you must bring your old parking sticker into the office in order to get a new parking permit. You will also need to bring your driver's license and registration with you to the office to get a new permit.

BE MY  
VALENTINE!