

# Courtside



## Chateau Royale Apartments

CZS Development, LLC

Phone: (304) 599-7474 Fax: (304) 599-0770

[www.chateauroyaleapartments.com](http://www.chateauroyaleapartments.com)



### \$\$\$LAST CHANCE\$\$\$

**Renew by January 20<sup>th</sup> and receive \$25.00 back! Call today and make an appointment so we can have your lease waiting for you. If we do not hear from you by the 20<sup>th</sup>, we will then assume you are not renewing. Therefore, your apartment will become available to rent.**

### Visitor Parking

The gravel lot at the corner of Valley View & Willowdale is available to visitors of Chateau Royale Apartments on an overnight basis only. There is to be NO extended parking. All cars will need to move the next day or be subject to towing.

Our staff will record information on vehicles in the lot daily. If you are towed please call Summers Towing @ 304-599-3133

### PETS

**DO NOT LET YOUR ANIMALS USE THE BATHROOM IN THE ROCK AREA AT CHATEAU IIIII!**  
**ALL PETS MUST BE CLEANED UP AFTER AT ALL TIMES.**

As stated in your lease, if you do not pick up after your pet you will be charged a \$25 violation

## January 2015

### Welcome Back !!!

We hope every had a Merry Christmas & a very Happy New Years. However, it is back to school time. The staff would like to wish you a lot of luck in the New Year!

Please let us know of anything we can do as you settle back into your home at Chateau.

### Office Hours:

Our extended office hours will begin on **Monday January 5th, 2015**

**Monday-Thursday: 8:00am-7:00pm**

**Friday: 8:00am-5:00pm**

**Saturday: 10:00am-4:00pm**

**Sunday: 12:00pm-4:00pm**

### HEAT

Now that the cold weather is upon us it is **MANDATORY** that your furnace is on and your thermostat is set at a

**MINIMUM of 60 degrees at ALL TIMES!**

Failure to do so will result in a

**\$100.00 fine.**

### Never Have a Late Fee Again!

With our automatic payment program you authorize your financial institution to pay your bill! This process is secure and we don't have access to your bank account. The amount due on your rent is simply transferred electronically from your bank to ours between the 1st and the 5th day of each month during your lease terms. There is an application that will need to be filled out along with a voided check from your checking or savings account. Forward this information on to your parents in the event they are responsible for the finances of your unit. We hope you will take full advantage of this great program!!

### EMERGENCIES

**PLEASE NOTE OUR NEW AFTER HOURS EMERGENCY**

**NUMBER:**

**1-866-633-7418**

**Please call ONLY if it is an emergency.**

Emergencies are considered to be the following:

fire, flood, heat out in extremely cold weather, leaks, TOTAL power outage, significant smell of gas, and no hot water in cold weather.

Please note this new number. All non-emergency issues can be submitted by contacting the office during business hours (304-599-7474) or submitted through our website ([www.chateauroyaleapartments.com](http://www.chateauroyaleapartments.com)).